

Estonian and Latvian Mountain Bike Marathon event organizing

TECHNICAL GUIDE



Version number: 3

Version date: 19.08.2024

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1. Preamble

Current technical guide serves as overall internal organizational appendix to the general competition guides to the series with primary focus on to organizers team build up and individual responsibilities of the members of the organizing team behind each individual event of the series. Improved skillset within the individual event organizing team should be encouraged to spread among all event organizers both in Estonia as well in Latvia thus resulting in overall leap in quality of bike-events across the border.

Each event in the series is organized and run by event director. Event director is literally chief executive officer to whom all sub-category managers are finally responsible. Event director channels all organizational expectations from the series headquarters to subcategory managers thus guaranteeing that each individual event is organized in the same distinct manner that participants would expect from series. It is absolutely minimal requirement to include in the individual event organizing team following subcategory managers:

1) Local competition director of specific stage			
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3) Chief of registration desk			
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4) Track-master			
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5) Overall security officer			
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6) Manager of children races			
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7) Catering manager			
	EST Tõnu Vahtra	tonu.vahtra@valga.ee	+372 53011787
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Event director is expected to have the full list of above-mentioned personnel hired and instructed at least 60 days prior to the event date. Full list of names and contacts is expected to be presented to series head-quarters within the same 60-day time limit.

Each subcategory managers shall be provided with neck-card which carries the full-contact list of event's organizing team.

It is compulsory for each subcategory manager to carry the provided neck-card on the event day. The same list of subcategory managers names and contacts shall be provided to other event directors in the series with the main purpose to allow data and experience sharing among different events in the series thus serving the overall goal of smooth and consistent organizing of the whole series.

The overall number of personnel involved in the organizing of each individual event varies depending on the landscape of the track and other conditions, but it has generally been between 75 – 100 people over the years.

2. Local competition director

2.1 The local competition director is responsible for the organization of the stage;

2.2 Responsible for the safe conduct of the race, providing adequate equipment and personnel for all tasks;

2.3 Ensures radio communication between organizers, judges, medical services and course marshals;

2.4 Provides the Federation Technical Delegate and/or the head judge with a suitable means of transport to check the course markings, to intermediate/mountain finish on time and to monitor the progress of the competition. Also, in the presence of the television, to ensure the transport of the camera crew to the mountain and intermediate finish.

2.5 Provides a time brigade and the necessary technical equipment appropriate to the level of the competition;

2.6 Electronic timing and photo finish is compulsory for races of category 2 or higher and for all other races with more than 200 riders in a single start;

2.7 Ensures the start and finish order;

2.7.1 Competitors will be placed in the start corridors in groups according to the race instructions;

2.7.2 The recommended starting groups are: 1 - 50; 51 - 100; 101 - 150; 150 – 200; 201 - 300 and onwards by 100;

2.7.3 Access to the start corridors will be opened 10 to 20 minutes before the start, depending on the number of participants;

2.8 Competitor numbers;

2.8.1 Each competitor (participant) will have one rider number to be attached to the handlebar;

2.8.2 Competitor numbers shall be in black on a white background, exceptions are permitted to distinguish between competitors of different distances;

2.8.3 The bike number to be attached to the handlebar shall have three (2+1) mounting holes at the top and bottom. It is advisable to issue fasteners with the numbers.

2.8.4 The base material of the race number shall be sufficiently strong to prevent significant bending;

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- 2.8.5 The dimensions of the bike number are 15x14 cm (height x width), the height of the lettering of the number is 8 cm, the thickness of the number line is 1,5 cm. An advertising space of 2,5 cm is allowed at the bottom and top;
- 2.8.6 If the organizer also wishes to display a number on the back, the dimensions and positioning of the advertising space shall be the same as for the number on the handlebars, except for the height of the lettering of the number, which shall be 10 cm. There will be 1 back number per competitor;
- 2.11 Ensures the availability of photographers;
- 2.12 Ensures the availability of host/commentator;
- 2.13 Ensures personal for technical zones;

3. Head of event center. Parking, race center, start and finish area

- 3.1 Head of event center prepares a map of the event center and posts it on the federation and the organizers websites no later than one week before the date of the competition;
- 3.2 Traffic to the venue and parking arrangements:
- The parking area will be the responsibility of the head of event center, who will gradually move his activities from the car parks to the campus as the start approaches;
 - On the morning of the day of the race, signs pointing to the competition center must be installed at the nearest major intersections by 3h before the first start at the latest;
 - For the purpose of directing participants to the start/finish area, direction signs shall be installed at the junctions of the main roads leading into/passing the town/village no later than the day before the race. If the start/finish is far from a populated area, the distance to the race town must be written on the information board. The minimum size of the information sign is 50x30 cm;
 - The local competition director will provide traffic marshals for the parking area from 09:00 on the morning of the race day. It is recommended that arrivals start at the end of the parking area on the competition site;
 - Walkie-talkies must be used for parking arrangements, otherwise the traffic flow will be congested/clogged in front of the car parks;
 - The formula for planning parking is approx. 1 car = 2 pre-registered participants + 50 spaces;
 - The estimated area of the parking space is 3 m x 5 m;
 - A good parking layout is ensured by the 'pre-allocation' of cars, which could be followed by parking managers from the beginning;
 - Team parking. Organizers, teams and sponsors, are entitled to park in the so-called "Team parking area";
 - Team parking list will be issued to who will be allowed to the area. A space for two cars must be allocated to each team holding a space in the team car park. A trailer is equal to one car;
 - The team car park must be separated from the rest of the car park by tape and a team car park sign must be placed at the entrance to the team car park;

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- The size of the team car park will be specified no later than two weeks before the event;
 - Special reflective vests must be worn by the parking organizers;
- 3.3 Race center. NOTE: Must be ready for use by the time specified in the instructions, but no later than 3 hours before the first start time. The race center must have:
- 3.3.1 Tents. Room or tent (shelter) for registration of participants and issuing of numbers/starting materials:
- The tents with the series logo 3x4,5 m will be supplied by the head organizer. The race secretariat will be located in the series tents. 220V electricity and at least 4 sockets for computers and a printer must be provided for the tents;
 - The secretariat tents must have 4 outdoor tables and 8 outdoor benches and garbage pins;
 - Award ceremony tent for prizes;
- 3.3.2 Information board:
- The information board shall be installed by the head of the event center and the information on it shall be the responsibility of the head of the registration desk;
 - The notice board shall be located near the series tent, preferably within a radius of 10 m, in a place clearly visible to the competitors;
 - The notice board must be weatherproof, particularly against the wind;
- 3.3.3 Directions to service points (shower, bike wash, toilets, etc.) outside the start/finish area;
- 3.3.4 Garbage bins;
- 3.3.5 Toilets:
- At least one (1) toilet for every 150 participants (temporary toilets must be located at least 30-40 m from other service points in the competition village);
- 3.3.6 Signs indicating the location of the toilets;
- 3.3.7 The availability of bicycle repair and/or technical assistance (may also be available for a fee);
- 3.3.8 A local first aid post and ambulance brigade able to travel to the scene of the incident with the assistance of the organizer (e.g. ATV) to provide medical assistance;
- 3.3.9 Bike washing facilities (minimum of one washing place per 200 participants);
- The bike washing point must be marked on the map of the race center and must be indicated by a signpost;
 - A minimum of eight bikes must be able to be washed at any one time in terms of space;
 - The local competition director must ensure that there is sufficient washing water (estimated at 6 - 8 m³), a tank and a pressure pump (with a capacity of approx. 1000 l/min at a pressure of 5-6 bar);
 - When choosing the location for the bike wash, account must be taken of the fact that the last washers must also be able to wash their bike and remain clean (preference for gravel surfaces over grass);
- 3.3.10 Changing booths or tent;
- 3.3.11 Luggage storage;
- 3.3.12 Shower facilities for participants;

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- 3.3.13 Catering area (tables, benches (under shelter in case of possible rain), sufficient number of food dispensers, plastic bags/bins for used food);
- 3.3.14 Expo area:
- An area specifically planned in the race center for the use of event sponsors and merchants;
 - A plan no later than one week before the day of the race, including the following information: name of the partner wishing to use the Expo area, car parking requirements (quantity and area required), availability of tents, tables and benches, power requirements, water requirements;
- 3.3.15 An awards podium with all the associated attributes; advertising banners and flags will be set up in agreement with the sponsors;
- 3.4 Starting area;
- 3.4.1 The start area is a restricted zone starting with the start corridor for the last starters and ending with the start arch;
- 3.4.2 The installation of start and finish flags is compulsory, with a minimum height of 2,5 m above the ground;
- 3.4.3 The start corridor shall run inside the start area and continue for 30 m beyond the start gate with fences;
- 3.4.4 The width of the start area shall be either 6 m or 8 m, with fences on either side.
- 3.4.5 The start corridor is the area within the start area;
- 3.4.6 As a general rule, the first four start corridors shall be for 50 riders, and 100 riders thereafter;
- 3.4.7 For a 6 m wide start corridor the estimated corridor length for 50 riders is 11.5 m (3x3.5 m fence module + start gate), for an 8 m wide corridor the estimated corridor length is 8 m (2x3.5 m fence module + start gate). The layout and the need for modular fences for the runways (6 and 8 m wide);
- 3.4.8 Access to the start corridors is only available from one side of the start area, with the staging area being chosen by the local competition director;
- 3.4.9 The access to the start corridor shall be formed by a gap of at least 1 m in width, which shall be left when fences are placed;
- 3.4.10 The start corridor number shall be affixed to the fence at the start corridor access.
- 3.4.11 Start corridors shall be separated by a series of identification tapes (drawn across the total width of the corridors). The separation tape shall be untied first from the opposite side of the gate and picked up in the direction of the gate - otherwise the riders will drive the tape into their spokes;
- 3.4.12 Separating tapes in the start corridors will be removed by the local competition director team (gate controllers) 3 minutes before the start.
- 3.4.13 By agreement within the organization, the size of the start corridor can be changed;
- 3.4.14 In the event of a change in the size of the start corridors (one-off, due to the stage), participants must be informed at least by the day of the race and a leaflet with the relevant information must be displayed on the notice board on the morning of the race;
- 3.4.15 Next to the start arch, must be a tent for the judge/s with at least one table and 2 chairs, at least 3 m x 3 m;

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- 3.4.16 A separate space shall be reserved next to the start judge's tent for at least one car used by the timing team;
- 3.4.17 To provide a 220V power supply to the starting arch with an extension lead to hook a starting bell under the starting arch;
- 3.4.18 The start area with the race center must be set up the day before the race. It shall be the responsibility of the local competition director to ensure that 4-6 full time people are available to set up all field media;
- 3.5 Finish Area;
 - 3.5.1 The local event director shall follow UCI CR Article 1.2.099 when marking the finish line;
 - 3.5.2 The installation of start and finish flags is compulsory, with a minimum height of 2.5 m above the ground;
 - 3.5.3 A tent or shelter, open on two sides, with at least one table and two chairs, shall be provided for the finish judges;
 - 3.5.4 The finish corridor shall be enclosed by fences, with a length of at least 100 meters and a width of at least 4 meters. After the finish there shall be a post-finish corridor at least 50 m long and at least 4 m wide, enclosed by fences.

4. Track master. Service and technical assistance points (TP)

- 4.1 Course and signs;
 - 4.1.1 The length of the Mountain Bike Marathon (cycling for all) will be determined by the local event director depending on the target group expected to take part in the race. According to the UCI regulations (UCI CR), the distance is between 60 km and 160 km, but may be shorter in a grassroots event;
 - 4.1.2 In a single-lap race, the course may not overlap at any point, but the start and finish lines may be at the same place;
 - 4.1.3 If the race is on a circuit, the number of circuits may be up to three. Basis: UCI CR art 4.2.004;
 - 4.1.4 The course must be pre-marked at least 5 days before the race. GPX files;
 - 4.1.5 If a short race is marked in a different color or with a different color or lettering from the main race, this must be clearly visible throughout the course, i.e. if the course is shared, the markings for both races must be together and not alternately.
 - 4.1.6 There shall be no obstacles on the course of which the riders have not been informed. In accordance with UCI CR Art 4.2.017, the track must be passable in all weather conditions;
 - 4.1.7 There shall be a sign on the course at least every five kilometers to inform the riders how many kilometers remain to the finish;
 - 4.1.8 At the start of the last kilometer there must be a "Finish 1 km" sign;
 - 4.1.9 Long narrow sections of the course (with only one bike width) must be alternated with wider passing areas;
 - 4.1.10 Track must be marked as follows:
 - Arrows on directional signs must be painted (printed) in a contrasting color, e.g. black lettering on a white background;
 - The direction signs (hereinafter referred to as "signs") must be at least 20x40 cm in size, with arrow dimensions: 7.5 cm wide and 24-25 cm long. The recommended

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dimensions for signs indicating a turning onto the landscape from roads (black and gravel roads) are: 50x30 cm board, 8,5 cm arrow width and 35 cm arrow length;

- The signs must indicate the route: turns, junctions, dangerous places, (narrow) bridges over water obstacles and water obstacles;
- Signposts must be regularly spaced on the course to prevent riders from straying off the course;
- The markers must be placed on the right side of the race track in the direction of the race, except for right turn arrows, which are placed on the race track before the turn and to the left of the direction of the race;
- Signposts shall be placed no higher than 1,5 meters (120 cm long stakes are recommended);
- There must be signposts 20 m before the road junction (turn) and 10 m before the junction, with a third signpost at the junction;
- 10 m after the fork, there must be a sign pointing straight ahead to assure the competitor that he is on the correct course. By way of exception, a marker may be used, which shall be placed on the branches of trees on both sides of the track 10 m after the turn and duplicated 20 m after the turn;
- An "X" sign indicates the wrong direction on the course. A marker may also be used to close the way ahead;
- Dangerous spots are marked with arrows pointing downwards 10 m to 20 m before the dangerous spot and immediately at the beginning of the dangerous spot. The height of the marker before a particularly dangerous descent shall be between 1,5 m and 2 m;
- One downward-pointing arrow on the sign shall indicate: 'Caution, slow down';
- Two downward-pointing arrows on the sign indicate: "High risk";
- Three downward-pointing arrows on the sign indicate: "Very high risk";

4.1.11 There are also additional mandatory types of information pointers to be used:

- Wrong destination;
- There is a bridge ahead;
- Water crossing;

NOTE: For all signs used on the race course see UCI CR art 4.2.025.

4.1.12 If there are long sections of the track without turns, direct arrows or paired tapes must be installed at fixed intervals;

4.1.13 The length of a half-marathon could follow the formula of about 1/2 of a marathon;

4.1.14 There is no difference between women's and men's/girls' and boys' distances;

4.2 Intermediate finish:

- Activity points are awarded;
- The intermediate finish shall be marked by a soft fire hose;
- The location of the intermediate finish must be known to the competitors at the latest on the morning of the day of the race and must be clearly marked on the course map on the notice board in the race center on the day of the race;
- The choice of the location of the intermediate finish is dictated by the need for the judge to be able to reach the mountain finish and back to the finish;

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- 1 km before the intermediate finish, a sign will be placed on both sides of the road "1 km intermediate finish";
- 500 m before the intermediate finish, a sign shall be placed on both sides of the track "500 m intermediate finish";

4.3 Mountain finish:

- Mountain finish points will be awarded;
- The mountain finish will be marked by a soft fire hose;
- The location of the mountain finish must be known to the competitors at the latest on the morning of the day of the trek and must be clearly marked on the course map on the notice board at the race center on the day of the race;
- The choice of the location of the mountain finish is dictated by the need of the judge to reach the intermediate finish and back to the finish;
- 1 km before the hill finish, a sign will be placed on both sides of the road "1 km hill finish";
- 500 m before the hill finish, a sign shall be placed on both sides of the road "500 m hill finish";

4.4 Acceleration kilometer:

- The acceleration kilometer is an approximately 1000-meter section on the course, with prizes awarded based on best time;
- The best male and the best female will receive a prize;
- The acceleration kilometer will be timed with the fastest timed runners.
- It is the responsibility of the local event director to select a suitable section of the course for the acceleration kilometer and to provide transport for the timed team to deposit the timed mats on the morning of the race day;
- Must choose a location for the timed mats for the acceleration kilometer where they will not be accessed by anyone other than the riders (i.e. where the timed mats will not be placed on the track). (i.e. avoid public roads where there is a likelihood of being run over by a car/tractor after installation);
- The location of the acceleration kilometer must be known to the riders by the morning of the day of the event and must be shown on the race route map on the notice board at the race center;
- The 1000 m and 500 m advance warning of the acceleration kilometer shall be marked on the course by separate signposts;
- The start and finish of the acceleration kilometer will be marked by outdoor lane markers (two at the start and two at the finish) and banners with sticks;

4.5 Service and technical assistance points (TP) on the track:

- There must be at least three service points on the route and their distance should not exceed 15 km;
- The service point must be chosen on a wide enough section and not downhill or on dangerous section;
- Tables must be positioned in such a way that they do not interfere with the direct cyclist (i.e. 2-3 meters away from the direct line of the course);
- There must be an information sign 1 km before the TP - TP 1 km;

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- 500 m before the TP, there must be a sign indicating the start of the littering area with the text "Litter zone";
- 1 km after the TP, a sign with the words "END OF Litter Zone" or " Litter Zone
- The TPs must be marked on the course map (wherever the course map is presented);
- TPs must provide a choice between at the very least a power drink and water, with a minimum of 200 grams of liquid per rider;
- The person providing the food/drink must remain stationary when providing the food.;
- No physical contact with the rider is allowed during the food/drink service;
- Water may be splashed on the rider only with the prior permission of the head judge. The watering point must be 2-3 m off the course;
- Basic tools for bike repair must be available in the TPs;
- There must be a medic or paramedic in the TP;

5. Secretariat. Head of registration desk

5.1 The work of the secretariat shall be directed by the head of registration desk;

5.2 Registration and information of participants;

5.2.1 Pre-registration of participants will be made online in the environment, time and manner announced by the organizer. In the case of on-site registration, this shall take place together with the issue of numbers and starting materials in the indoor area or under a shelter (e.g. tent) and shall end no later than 15 minutes before the respective start;

5.2.2 It is the responsibility of the local event director to provide the secretariat with a minimum of three persons under the supervision of the head of registration desk;

5.2.3 The secretariat shall assemble at the competition center no later than 08:00 on the morning of the day of the event;

5.2.4 On the notice board the secretariat shall post the following information:

- a list of pre-registered participants with the start corridor number;
- all the information on the organization of the main event, e.g. the competition guide, which must also be approved by the head judge (the guide must be available to the public at least 30 calendar days before the event);
- a map of the race course, showing all the dangerous points, catering and/or technical assistance points, medical services;
- a map or recommended route to the service and technical service points on the course and to the intermediate finish;
- information on facilities out of sight of the race center (e.g. toilets, bike wash, shower, etc.);
- information on the web address where to find the results after the races.

5.2.5 The secretariat will collect the entry fee from the participants registered on the site, issue them with a race number and enter them in the start lists for the corresponding distance;

5.2.6 The secretariat will record the participants of the children's races that have entered the stage and will draw up the start protocols for the children's races on this basis;

5.2.7 In case of series the secretariat will issue leader's shirts to the best finishers in the respective categories for a particular stage;

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- 5.2.8 If a competitor leads the series in multiple categories, he/she will be handed over the shirt with the highest priority before the start;
 - 5.2.9 In the situation described in the previous paragraph, the next shirt in priority shall be given to the rider who is in second place behind the leader in the corresponding category;
 - 5.2.10 If, for any reason, the overall leader of the series does not start the stage, the leader's shirt will not be awarded;
 - 5.2.11 In case of series order importance of the shirts:
 - leader's shirt (yellow for men, pink for women);
 - activity points shirt (overall leader only);
 - mountain king shirt (overall leader only);
 - acceleration kilometer leader shirt (men and women);
 - 5.2.12 Rapid and operational communication between the timekeeping team and the awards brigade and the host shall be established to ensure a smooth running of the awards.
- 5.3 Award ceremony;
- 5.3.1 Award schedule, order and prizes:
 - 5.3.2 The head of the registration desk will ensure that the results are received to the host (commentator);
 - 5.3.3 Changes in the overall standings of the event will be ensured by the secretary;
 - 5.3.4 It shall be the responsibility of the local event director to ensure that a signature is played over the loudspeakers at the time of the awards ceremony;
 - 5.3.5 Awards to be handed over at the awards ceremony shall be ready for display near the podium in a tent;
 - 5.3.6 The minimum staffing requirement for the awards ceremony is 4 people.

6. Head of security. Medical service

- 6.1 Medical service;
- 6.1.1 The head of security shall be supplied with a security telephone. The number of this telephone will be on the back of each rider's race number. The security officer is REQUIRED to answer all incoming calls immediately - it is STRONGLY RECOMMENDED to use hands-free headphones (provided in the phone box).
 - 6.1.2 It is the responsibility of the local competition director to ensure that a medical service is available at the event center;
 - 6.1.3 The medical service must be on duty from 10 o'clock on the morning of the race day.
 - 6.1.4 The best solution is to organize an ambulance brigade (brigade leader and two ambulance technicians);
 - 6.1.5 The location of the medical service in the event center must be indicated on the information board in the race center;
 - 6.1.6 There must be a doctor in charge, who will be located at the start-finish area. His/her location on the campus will be clearly marked and he/she will be wearing a med-worker identification vest/uniform;
 - 6.1.7 There shall be at least one medical officer or paramedic at each service point on the race course;

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- 6.1.8 There shall be at least one ambulance brigade in the start-finish or the most dangerous area of the course;
- 6.1.9 The medical service shall be organizationally subordinate to the head of the security;
- 6.1.10 The medical service will receive information about possible first aid needs on the course through the head of security, but will make the decision to leave the competition area independently. This means that it is up to the medical service, and only the medical service, to decide whether the medical service itself provides first aid/emergency assistance, whether a paramedic from the nearest service point is sent to the scene or whether the best solution is to call the nearest ambulance brigade on regular duty via the emergency number 112;
- 6.1.11 It is the responsibility of the local competition director to plan in advance the possible means of support transport (ATV + trailer, etc.) in cooperation with the on-site medical service manager. The local competition director and the head of security are strongly advised to consult the guidelines drawn up by the Estonian Olympic Committee - "Guidelines for medical services at public sports and sports events";
- 6.1.12 The use of radio communication is essential;
- 6.2 Track marshals;
 - 6.2.1 Track security and the coordination of marshals is the responsibility of the head of security;
 - 6.2.2 Track marshals shall be responsible for ensuring the safety of competitors at intersections with public traffic and on the difficult parts of the course;
 - 6.2.3 Track marshals must be visibly marked, wear special uniform clothing or a wristband, carry a whistle, a radio transmitter (or a mobile phone if this is not available), a yellow flag, the telephone number of TP, the head of security and the local event director;
 - 6.2.4 Local event director will supply with numbered vests for the course marshals;
 - 6.2.5 The head of security is REQUIRED to place an track marshal at points where the courses diverge to avoid direct cuts;
 - 6.2.6 It shall be the responsibility of the head of security within the local event director team to assemble a team of marshals and arrange transport to the designated points;
 - 6.2.7 A numbered map with communication equipment numbers shall be drawn up of the positions of the guards;
 - 6.2.8 The minimum age of a track marshal shall be the age of legal adulthood - in Estonia from the age;
 - 6.2.9 It is the duty of the head security to provide the marshals with a course map, sufficient food and drink;
 - 6.2.10 The head of security shall instruct all marshals of their responsibilities (including the right to report any rider who has littered the course);
 - 6.2.11 Depending on the nature of the course (with particular attention to the more difficult junctions, crossing major roads and junctions with obscured visibility), walkie-talkies shall be used for course security;
 - 6.2.12 After the ATV has passed the finish, the course marshals will clean up the race course (ribbons from branches, signs, other litter evidently generated during the race). It is wise to agree on the direction of the clean-up in advance (towards the finish, towards the start);

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- 6.2.13 In cooperation with the TP Commanders, head of security organizes the transport of participants whose bikes are no longer able to carry them back to the race center. (preferably a minibus with a trailer, which could make trips to the TPs according to the information received on the spot).
- 6.3 Security and lead motorcycles;
- 6.3.1 In order to remove malicious obstacles, the local event director is obliged to send an ATV with tools (saw, shovel, axe) to the track 1 hour before the start;
- 6.3.2 15 minutes prior to the start, the track master will be the last person to check that the track is safe for the competitors, that all safety points are operational and that the service points are ready;
- 6.3.3 In different distances riders shall be led by a motorcycle (ATVs cannot maintain a safe distance);
- 6.3.4 The lead motorcycle must have good bike control and be familiar with the race course, as they are the orientation point for the race leaders;
- 6.3.5 According to the race rules, competitors are obliged to follow the course markings on their own, but if a rider strays from the course, the series suffers serious reputational damage;
- 6.3.6 A lead motorcycle may not be able to complete the entire race course on a motorcycle (narrow singles between woods), but must ensure that the race leader does not follow the motorcycle and thereby "cut" the course;
- 6.3.7 Lead motorcycles must in any case cross the finish line with a sufficient lead (clear corridor for cameras);
- 6.4 ATV at the end;
- 6.4.1 At the end of the line of competitors on each course, the finishing ATV will drive;
- 6.4.2 The driver of the finishing ATV shall be equipped with a communication device and shall be responsible for communicating the position of the last competitor to the head judge of the race approximately every five kilometers;
- 6.4.3 It shall be the responsibility of the end ATV driver to inform the medical service and the head of security of the need for medical assistance on the course;
- 6.4.4 Passing of the final ATV opens the race track to public traffic and signals the start of the clean-up operations;
- 6.4.5 The driver of the end ATV must be instructed to be ready to assist those stranded on the course to the nearest service point;
- 6.4.6 The finishing ATV shall follow the last competitor across the finish line and then report to the head judge the arrival of the last competitor.

7. Children's rides. Organizer of children's rides

- 7.1 General;
- 7.1.1 Children's races are a separate format;
- 7.1.2 The sporting side of the children's races is governed by separate guidelines;
- 7.1.3 On-site registration for children's races will take place in the race center tent;
- 7.1.4 The "client" of the children's races are in fact the parents and the expectations are higher than the competitors themselves;

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- 7.1.5 In case of series children's races must be carried out on the same basis at each stage (schedule, order of starts, prize-giving schedule);
- 7.2 Personnel requirements;
 - 7.2.1 On-site registration for the children's race will take place at the race center secretariat, for this purpose there must be a separate person with a computer;
 - 7.2.2 Start lists for children's races will be drawn up at the secretariat;
 - 7.2.3 Children's race age groups will have different colored numbers with the children's race logo, according to age;
 - 7.2.4 No time will be taken in the Tiny (6 year old and younger) race;
 - 7.2.5 The minimum personnel requirement for the Children's Races is seven people - a start caller, a secretary, a pre-runner, and four finishers' souvenir/drinks distributors/overall assistants;
- 7.3 Timetable;
 - 7.3.1 Children's rides will take place between 11:00 and 12:00;
 - 7.3.2 Tiny children will start first and then from the older age groups up to the younger age groups;
 - 7.3.3 The distances of the children's and tiny races will be determined according to the local conditions;
- 7.4 Race course;
 - 7.4.1 The course profile of the track shall be suitable for tricycles and scooters;
 - 7.4.2 The length of the tiny race track shall be between 200 and 500 m;
 - 7.4.3 For the three older classes, the race course shall be planned as a 500 m circuit.
- 7.5 Awarding for children's races;
 - 7.5.1 No time will be taken in the tiny race and no ranking will be fixed;
 - 7.5.2 In the children's races, the time and the ranking will be fixed;
 - 7.5.3 A medal will be awarded to all participants in the Tiny race and a diploma will be available to print from the website;
 - 7.5.4 The top three finishers in the age groups will be awarded a medal or cup on the podium.

8. Catering manager- catering area

- 8.1 The organizer of the event will provide all participants with free or paid catering after the competition;
- 8.2 Need of at least 35 tables and 70 benches in the catering area for eating;
- 8.3 Garbage bags (250 l) shall be provided approximately 1 per 3 tables;
- 8.4 The changing of the rubbish bags must be planned in advance and must not disturb the appetite of the eaters. Full rubbish bags must be changed immediately!
- 8.5 The trademarks of the catering service provider must not conflict with the sponsor of the series (for example - Saku beer next to the A le Coq catering area);
- 8.6 Two signs indicating the catering area.

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9. After the event cleaning up

9.1 after the end of the event, within 2 (two) calendar days at the latest, clean up the waste generated by organizing the event from the area and restore the area to its pre-use condition;